



DRONACHARYA

Group of Institutions



Congratulations!
For being selected in

Summer Internship

**Oil and Natural Gas Corporation Ltd
(ONGC)**

FW: Summer/Industrial training 2024 E&T

To,
Param Mishra

This has reference to your request letter for training in D/D/Tech - E&T at ONGC Dibrugarh. We are pleased to inform that your name has been short-listed for Summer/Industrial training for a period of one/two month. You are hereby requested to contact Mr. Kumar Sandeep for Internship before 22nd May 2024. Further, the student is also advised to confirm his participation in Summer/Industrial training to the office at email SALLOKA@ongc.co.in, by return mail before 22nd May 2024.

This training shall be under the following terms and conditions:-

1. Student will undergo training in online mode i.e. Webex, Zoom, Video Calls, Email, Mobile etc. Visit to ONGC Campus may be allowed as per training need and with consent of the mentor.
2. No stipend will be paid to the student by ONGC for the period of training.
3. The training shall not incur any liability on ONGC for providing any job to the trainee.
4. The student will undergo training at his/her own risk and ONGC will not be held responsible for any injury etc. caused to him during the period of the training.
5. The student will remain in regular touch with his/her mentor during the training period. Minimum two interactions in a week are mandatory for completion of Summer/Industrial training.
6. On completion of the period of training, the student will have to submit a Project Report (in soft copy) along with the attached Progress Report/Final Evaluation form for Summer/Industrial Training (duly filled in Part-A) to the respective mentor.
7. On the basis of the Project Report, the Mentor would issue a "Progress Report of Completion" in attached format and the same along with the Project Report submitted by the student, will be rewarded by the mentor to SALLOKA@ongc.co.in with a copy to the student.
8. The "Completion Certificate" to the student will be issued by the competent authority only after receipt of the "Progress Report" with their Project Report evaluated by the mentor.

Yours Sincerely,

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Param Mishra
Roll No: 16553 (ECE) ; 3rd Year